



Project Approval Request Form

Website: www.timbercrestestates.net

As of July 8th, 2014 this form must be completed and returned to the ARC for review and approval prior to undertaking any of the following projects. It has been updated in 2018 to include more detail required for swimming pool approvals.- **Note: Resident is responsible to comply with all township and/or state regulations and to attain building permits as required.**

How to Submit:

1. Complete and sign this form including any required outlines or drawings.
2. Circle the applicable project type:

<ul style="list-style-type: none"> • Fence addition • Out building or garage • Decks, porches or patios • Major excavating 	<ul style="list-style-type: none"> • External home additions • Swimming pools and Spas • Tree removal (6" in diameter or larger)
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3. If applicable, attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale.
4. If applicable, attach the pool plan including a cross section elevation showing natural grade and any "raised" pool amenities.
5. If access will be made across adjoining properties, attached a copy of a neighbor access letter.
6. Attach copies of appropriate permits.
7. Please allow 2-4 weeks for approval. If a more urgent approval is needed, please contact the ARC to request an expedited review.

Description of project including scope and general information to make it clear to the ARC the nature of the approval.	
Does the project respect boundary and setback provisions per the local codes and regulations? Please describe	
Estimated schedule for project (expected start, expected finish)	

<p>Are any trees proposed for removal? If yes, how many?</p>	
<p>Are there any adverse impacts expected to neighboring properties? If so, what precautions are being taken?</p>	
<p>If installing a swimming pool:</p> <ol style="list-style-type: none"> 1. Provide a professional drawing or rendering of the proposed pool as it will sit on your property. 2. Pool dimensions (LxWxD) 3. Will there be a pool liner or permanent surface? What color or pattern will it be? 4. Pool decking material and color 5. Square footage of paved/decking area 6. Lights around pool (yes/no)? What type and location 7. Equipment (filter, etc) pad length and width 8. Will the pool equipment be screened from view of the road and neighbors (yes/no)? 9. If yes, what type of screening material will be used? 10. If applicable: <ul style="list-style-type: none"> o Slide details o Waterfall details o Diving board (yes/no) 11. Will there be a pool house? Please provide details. 12. What type of fencing will be used? Does it meet the restrictions in the covenants? Please describe the material and show on a plan view the proposed fencing line. 13. How will the property be accessed during construction? Is there control for runoff to the street or neighboring properties during the process? Please describe. 	

Owner Certification and Hold Harless Agreements:

1. The information listed and included with this Project Approval Request Form is accurate and complete.
2. The improvements will be completed in accordance with the approved form and you will comply with any applicable covenants.
3. The improvements will not affect surface water flows at lot boundaries and if they will, remediation efforts have been implemented.
4. Construction/installation of the project specified in this form may not begin until approval is granted by the ARC.

Resident understands that The Architectural Review Committee does not review plans for compliance with applicable laws or codes, and that it is the duty of the resident and the resident's contractors or consultants to design and construct proposed improvements according to applicable laws, codes and sound practices. Resident hereby releases and agrees to hold the Architectural Review Committee and their agents harmless from any cost or liability arising out of the review approval of plans for the proposed improvements.

Homeowner Name: _____

Address: _____

Signature: _____

Date: _____

***PLEASE RETURN THIS FORM TO THE ARC SECRETARY: Gretchen McMullen,
2016 Timbercrest Drive***

Approved By: (Print Name): _____

(Title): _____

(Signature): _____

(Date): _____